

Call for Hosting the ACM International Conference on AI in Finance (ICAIF) 2025 and 2026

Background

The ACM International Conference on AI in Finance (ICAIF) has become the premier venue for presenting leading research at the intersection of artificial intelligence and finance. Currently in the 5th year of running, ICAIF brings together researchers, practitioners, and policymakers from around the world to discuss the latest advancements and applications of AI in the financial industry. Past ICAIF conferences have been held in New York City, USA, making a significant impact on the AI and finance communities. We encourage applications to propose other cities and countries.

For more information on previous conferences, please refer to the ICAIF Conference Website: www.ai-finance.org

Call for Preliminary Bids:

We are inviting proposals for hosting ICAIF in 2025 and 2026. The selected hosts will be responsible for local arrangements and will work closely with the ICAIF executive steering committee to ensure the success of the conference.

Constraints on Timing and Size

- Preferred Timing: October or November 2025 and 2026
- Expected Attendance: 500-700 participants
- Plenary Sessions: Large hall to accommodate all attendees
- Conference Components:
 - Main conference program: 2-3 days, including 3 parallel tracks
 - Pre-conference workshops: 1-2 days, including 3 parallel tracks
 - Poster sessions, keynotes, parallel sessions, social events, and exhibitions

Preliminary Bid Content, Deadline and Purpose

Proposers are invited to submit preliminary bids that will be considered by the review committee at the upcoming conference. If possible, proponents should plan to attend the conference so they can meet with the review committee to discuss their bid.

Preliminary bids should be submitted **no later than November 8th** and consist of no more than 5 pages, and should include a short statement explaining why your team and venue meet the goals of the conference and desired venue requirements listed below.

Due to the compressed timeline, the review committee will consider preliminary bids lacking some details.

Please include a preliminary budget spreadsheet that includes estimates of the following expenses:

- Conference venue charges
- Food and drink charges (coffee breaks, lunches, receptions, banquets) for up to 400 attendees
- Typical hotel and student housing costs
- Typical Audio Visual (AV) costs if not included in the conference venue charges
- All prices should be expressed in US dollars, including the exchange rate used for conversion

Proposers may request an example spreadsheet from a past event.

The preliminary bid document should not exceed 5 pages and must include the proposed organizing team profiles with full contact details. The bid should be led by an active researcher in AI and finance, who should be available to respond to clarification requests during the review process.

Preliminary Bid Consideration Process

The review committee will consider all preliminary bids submitted by the deadline. Proponents of qualifying preliminary bids will be invited to submit full proposals in early 2025.

Criteria for Assessing ICAIF Bids

Organizing team:

- Adequacy of physically present team members (in addition to any virtually available organizers)

Site Location:

- Attractiveness to attendees and their companions
- Nearby attractions, tours, and restaurants
- Appeal for attendees

Transportation:

- Accessibility via major international airports
- Local transportation options (trains, buses, automobiles)
- Visa requirements and procedures

Affordability:

- Potential to offer affordable registration fees
- Cost minimization measures
- Estimate of regular and student registration fees

Dates:

- Consideration of local holidays, events, or conferences
- Avoidance of conflicts with major events

Climate and Season:

- Weather conditions during the proposed conference dates
- Availability of rooms and rate structure

Facilities:

- Meeting rooms, support services, and exhibition halls
- Co-location of meeting facilities and accommodations
- Preliminary space and equipment rental fees

Support for Online Attendance:

- Plans for virtual components and attendance support

Accommodation:

- Range of accommodation options (business hotels to student housing)
- Approximate figures for room rates

Experience:

- Local organizers' experience with similar-sized events
- Use of a professional conference organization company

Supportive Scientific Community:

- Presence of local research communities in AI and finance
- Synergistic co-located conferences

Backing of Host Institution:

- Institutional support for the conference
- Availability of free or low-cost facilities and equipment

Supportive Local Industry:

- Potential industry support and local industry participant estimates
- Sponsorship opportunities

Supportive Local Government:

- Governmental support (e.g., Ministry of Commerce, Finance, Sciences)

Availability of Volunteers:

- Active local group to assist before, during, and after the conference

Special Needs Arrangements:

- Ability to accommodate dietary restrictions and physical disabilities

Childcare Arrangements:

- Plans for childcare for attendees with children

Visa:

- Ease of obtaining visas for international attendees
- Steps and restrictions for visa procurement

Submission Deadline

Preliminary bids should be submitted by **November 8, 2024**. Please send your proposals and any inquiries to icaif.esc@gmail.com

We look forward to receiving your bids and to another successful ICAIF conference.

ICAIF Executive Steering Committee

Email: icaif.esc@gmail.com

Website: www.ai-finance.org